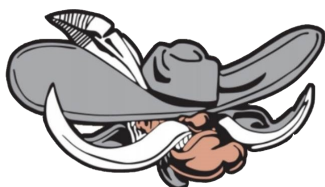


# MSBA Executive Search Service

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## Dilworth-Glyndon-Felton Public Schools is seeking an exceptional leader to serve as **Superintendent**

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Dilworth-Glyndon-Felton Public Schools is located on the western edge of north central Minnesota. The school district serves the cities of Dilworth, Glyndon, and Felton, and covers approximately 275 square miles. The District offers a small school feel with big opportunities for all students, with points of pride including:

- ◆ Recent \$40 million investment in facilities—building project to be completed in Fall 2021
- ◆ Full range of student opportunities from academics to extra-curricular activities, including athletics, fine arts, speech, debate, and philanthropy groups
- ◆ Participant in Clay County Career Academy
- ◆ Rapidly-growing Special Education program
- ◆ Strong elementary Parent Associations
- ◆ Concurrent college opportunities offered through local colleges and universities
- ◆ Supportive learning environments with small class sizes across all grade levels
- ◆ Many collaboration opportunities with nearby districts

The school district operates its own food service program, and contracts with local companies for transportation services.

### By the Numbers

- ◆ Student enrollment: 1,583
- ◆ Licensed staff members: 125
- ◆ Non-licensed staff members: 115
- ◆ Principals: 4
- ◆ Full-time District Office staff: 4
- ◆ School buildings: 2
- ◆ School sites: 4
- ◆ A seven-member school board is elected to serve 4-year terms

### Application Deadline

To be considered for this position, an applicant's completed file must be received by MSBA prior to 11:59 p.m. on January 11, 2021

### About the Communities

The communities of Dilworth-Glyndon-Felton Schools offer small-town rural values along with many advantages of the nearby Fargo-Moorhead metropolitan area. There are abundant outdoor recreational activities available in the region, including golf and state parks, as well as arts and culture, shopping, entertainment, concerts, semi-professional sports, and many family-oriented events. Other features of our area include:

- ◆ District population over 6,700
- ◆ Growing communities with many new housing developments
- ◆ Several higher education institutions, including three large colleges and universities
- ◆ Local economies fueled by ag, manufacturing, and both large and small businesses
- ◆ Solid partnerships/strong support for education
- ◆ Regional hub for technology businesses
- ◆ Several large medical facilities in the area
- ◆ Only 45 minutes to MN's "lake country"

### Search Timeline

Announce Vacancy	November 6, 2020
Application Deadline	January 11, 2021
Applicant Screening	January 12-25, 2021
First Round Interviews	January 28 & 29, 2021
Second Round Interviews	February 2, 2021
Approve Contract	February 8, 2021
Superintendent Begins	July 1, 2021

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# Leadership Profile

The Dilworth-Glyndon-Felton School Board seeks a superintendent who:

- ◆ Acts with honesty and in an ethical manner with the School Board, staff, and community
- ◆ Delegates authority while maintaining accountability
- ◆ Has knowledge of and experience with negotiations and the collective bargaining process
- ◆ Develops trust and works collaboratively with diverse groups of stakeholders
- ◆ Is familiar with state and federal education laws
- ◆ Is visible and accessible to the School Board, staff, students, parents, and community

Previous superintendent experience preferred, but not required.

## School District Mission

*In partnership with the communities, the mission of the Dilworth-Glyndon-Felton School District is to educate individuals in an environment of trust and respect, so they become self-directed, responsible, life-long learners.*

## Salary and Benefits

A competitive compensation package, with a minimum salary of \$130,000, will be negotiated commensurate with experience and qualifications. The contract length is negotiable as provided in Minnesota statute.

## District Financial Highlights

- ◆ General Fund Revenue: \$ 18,549,299
- ◆ General Fund Expenditures: \$ 18,491,205
- ◆ Unreserved Fund Balance: \$ 1,373,369
- ◆ Total General Fund Balance: \$ 1,431,463

## Screening Team

A team from the Minnesota School Boards Association's Executive Search Service has been selected to assist the School Board in securing and screening applicants. The search team will be facilitated by Barb Dorn, Director of Leadership Development and Executive Search.

## Deadline and Selection

MSBA's Executive Search Service uses an online application process. Applicants begin the application process at [mnmsba.myrevelus.com](http://mnmsba.myrevelus.com). Applicants will need to establish a username and password to log on. To be considered for this position, an applicant's completed file must be received by MSBA prior to 11:59 p.m. on January 11, 2021, and must include the completed online application and the following uploaded documents:

- ◆ Cover letter indicating a desire to be a candidate for the Dilworth-Glyndon-Felton Public Schools Superintendent.
- ◆ Legal proof or other evidence (i.e., certificate/license) showing the candidate's qualification to be a superintendent in the state of Minnesota.
- ◆ Set of up-to-date credentials, including a resume, three to five letters of recommendation, and a copy of the candidate's official transcript(s).
- ◆ Upon hire, originals must be submitted to the school district.

Contact Barb Dorn at 507-508-5501 ([bdorn@mnmsba.org](mailto:bdorn@mnmsba.org)) with questions. Please mark any correspondence and/or envelopes "Dilworth-Glyndon-Felton Superintendent Search."

Applicants are requested not to contact school board members.

Dilworth-Glyndon-Felton Schools is an equal opportunity employer. The MSBA Executive Search Service is an equal opportunity search agency.

**Deadline to apply: January 11, 2021**