

MSBA Executive Search Service



Montevideo Public Schools is seeking an exceptional leader to serve as Superintendent

Montevideo Public Schools is located in southwestern Minnesota, 120 miles west of the Minneapolis-St. Paul metropolitan area. The District offers a wide range of academic and co-curricular activities, with points of pride including:

- ◆ 97% graduation rate
- ◆ Unique 'Cradle to Career' educational approach
- ◆ Sanford Education Center housing five sections of every day Kindergarten, a comprehensive early childhood center and licensed child care
- ◆ Middle School designated as a 2019 Exemplary Achievement Gap Closing National Blue Ribbon School (the only one recognized in Minnesota)
- ◆ First-class technology, with an all fiber network, wireless access points, interactive touch displays and digital sound systems in every classroom, and 1:1 Chromebooks for all grade 1-12 students
- ◆ Cutting edge computer lab at the HS with the most current software, 3D printing and robotics
- ◆ Recognized as a state-approved "Innovation Zone" with real world opportunities for secondary students
- ◆ Participation in LYFT, a rural career and technical ed pathway initiative focused on rebuilding CTE in southwest Minnesota

The school district operates its own food service program, and contracts with local companies for transportation services.

By the Numbers

- ◆ Student enrollment: 1,371
- ◆ Licensed staff members: 130
- ◆ Non-licensed staff members: 160
- ◆ Principals/Assistant Principals/Deans: 5
- ◆ Full-time District Office staff: 4
- ◆ District buildings maintained: 6
- ◆ School sites: 4

Application Deadline

To be considered for this position, an applicant's completed file must be received by MSBA prior to 11:59 p.m. on February 3, 2021

About the Community

Montevideo Public Schools are part of a regional center offering abundant outdoor recreational activities, including golf, water park, and many other family-oriented events. More features include:

- ◆ More than 115 acres of parks and trails
- ◆ Canoeing, kayaking and fishing on the Minnesota and Chippewa rivers that join in Montevideo
- ◆ Many historical sites and cultural activities
- ◆ Award-winning local art features throughout town and the annual Art Meander
- ◆ Quality health care at Montevideo's locally-owned hospital and clinic
- ◆ Many diverse locally-owned businesses
- ◆ Family entertainment including bowling, movie theater and state-of-the-art fitness centers
- ◆ Strong local and regional workforce (manufacturing, construction, retail and agriculture) with low unemployment rates
- ◆ Wide range of housing options

Search Timeline

Announce Vacancy	December 15, 2020
Application Deadline	February 3, 2021
Applicant Screening	February 4 -16, 2021
First Round Interviews	February 18 & 19, 2021
Second Round Interviews	February 22, 2021
Approve Contract	February 24, 2021
Superintendent Begins	July 1, 2021

Leadership Profile

The Montevideo School Board seeks a superintendent who:

- ◆ Is a “people person” with proven abilities in human relations and communications
- ◆ Is visible and accessible to the School Board, staff, students, parents, and community
- ◆ Acts with honesty and in an ethical manner with the School Board, staff, and community
- ◆ Promotes business and community involvement in schools
- ◆ Has experience in school finance

Previous superintendent experience is preferred, but not required.

School District Mission

Through partnerships and innovation, the Montevideo School District is committed to providing all students, from cradle to career, a world class educational foundation.

Salary and Benefits

The current superintendent's base salary for the 2020-2021 school year is \$145,826. The final salary will be negotiated commensurate with experience and qualifications. The contract length is negotiable as provided in Minnesota statute.

District Financial Highlights

◆ General Fund Revenue:	\$ 19,656,403
◆ General Fund Expenditures:	\$ 19,627,404
◆ Unreserved Fund Balance:	\$ 1,412,107
◆ Total General Fund Balance:	\$ 1,777,764

Screening Team

A team from the Minnesota School Boards Association's Executive Search Service has been selected to assist the School Board in securing and screening applicants. The search team will be facilitated by Barb Dorn, MSBA Director of Leadership Development and Executive Search, and Lee Warne, MSBA Service Provider.

Deadline and Selection

MSBA's Executive Search Service uses an online application process. Applicants begin the application process at mnmsba.myrevelus.com. Applicants will need to establish a username and password to log on. To be considered for this position, an applicant's completed file must be received by MSBA prior to 11:59 p.m. on February 3, 2021, and must include the completed online application and the following uploaded documents:

- ◆ Cover letter indicating a desire to be a candidate for the Montevideo Public Schools Superintendent.
- ◆ Legal proof or other evidence (i.e., certificate/license) showing the candidate's qualification to be a superintendent in the state of Minnesota.
- ◆ Set of up-to-date credentials, including a resume, three to five letters of recommendation, and a copy of the candidate's official transcript(s).
- ◆ Upon hire, originals must be submitted to the school district.

Questions: contact Barb Dorn (507-508-5501; bdorn@mnmsba.org) or Lee Warne (507-828-2468; lwarne@mnmsba.org). Please mark any correspondence “Montevideo Superintendent Search.”

Applicants are requested not to contact school board members.

Montevideo Schools is an equal opportunity employer. The MSBA Executive Search Service is an equal opportunity search agency.

Deadline to apply: February 3, 2021