

MSBA Executive Search Service



Royalton Public Schools is seeking an exceptional leader to serve as **Superintendent**

Royalton Public Schools is located in Morrison County in central Minnesota. It serves the communities of Royalton, Bowlus, Morrill, Little Rock, Rice, and North Prairie, as well as students from 11 surrounding communities. Royalton Public Schools offers many opportunities for students, with Points of Pride including:

- ◆ Tech and Environmental Club recognized nationally and internationally
- ◆ Multiple Elementary Awards and Certifications: Top Parent Award, ENVOY Certified, HRS
- ◆ Secondary Project Lead The Way
- ◆ World Language K through Elementary
- ◆ ACT scores growing year above state and national scores
- ◆ Multi-tracked 6-12 Math Program
- ◆ Pre-K-3 and all-day Pre-K-4
- ◆ Gifted and Talented grades 1-8
- ◆ Pre and After-School Child Care for K-12
- ◆ Summer MAP Program for Elementary
- ◆ Seven new additions to facilities
- ◆ Strat Plan directionally-focused on Pre-K-12
- ◆ Outstanding FFA Chapter
- ◆ Pre-K-12 financial, student programs, and staff development by Sourcewell

The school district operates both its own food service and transportation service programs.

By the Numbers

- ◆ Student enrollment: 932
- ◆ Licensed staff members: 66
- ◆ Non-licensed staff members: 78
- ◆ Principals: 2
- ◆ Full-time District Office staff: 2
- ◆ District buildings maintained: 2
- ◆ A six-member school board is elected to serve 4-year terms

Application Deadline

To be considered for this position, an applicant's completed file must be received by MSBA prior to 11:59 p.m. on March 22, 2021

About the Community

The area surrounding Royalton Public Schools serves as the gateway to northern Minnesota as well as south to the Twin Cities metropolitan area. The communities are friendly, with neighborly support for all. Additional features include:

- ◆ Strong working relationships between civic and educational groups, connected by a desire to improve the school district and communities for all area residents
- ◆ Multiple outdoor recreational activities, including baseball and softball fields, a skate park, frisbee golf course, dog park, and beautiful River Park
- ◆ Close proximity to the Soo Line Trail and Lake Wobegon Trail for hiking, ATV riding, and snowmobiling
- ◆ Community Splash Park
- ◆ Very active and engaged Lions Club
- ◆ Active Senior Center in the community

Search Timeline

Announce Vacancy	February 15, 2021
Application Deadline	March 22, 2021
Applicant Screening	March 23 - 31, 2021
First Round Interviews	April 7 and 8, 2021
Second Round Interviews	April 12, 2021
Approve Contract	April 26, 2021
Superintendent Begins	July 1, 2021

Leadership Profile

The Royalton School Board seeks a superintendent who:

- ◆ Acts with honesty and in an ethical manner with the School Board, staff, and community
- ◆ Effectively mediates and accommodates different perspectives; values teamwork
- ◆ Is familiar with state and federal education laws
- ◆ Follows the School Board's chosen educational philosophy which reflects the community's values
- ◆ Is visible and accessible to the School Board, staff, students, parents, and community

Previous superintendent experience preferred, but not required.

School District Mission

4 "C"ing Our Future — Creating a Collaborative and Caring Community where all students are inspired to achieve excellence in their learning, performance, integrity and leadership.

Salary and Benefits

The current superintendent's base salary for the 2020-2021 school year is \$130,341. The final salary will be negotiated commensurate with experience and qualifications. The contract length is negotiable as provided in Minnesota statute.

District Financial Highlights

◆ General Fund Revenue:	\$ 12,894,642
◆ General Fund Expenditures:	\$ 12,343,259
◆ Unreserved Fund Balance:	\$ 1,707,980
◆ Total General Fund Balance:	\$ 3,260,753

Screening Team

A team from the Minnesota School Boards Association's Executive Search Service has been selected to assist the School Board in securing and screening applicants. The search team will be facilitated by Lee Warne, MSBA Service Provider.

Deadline and Selection

MSBA's Executive Search Service uses an online application process. Applicants begin the application process at mnmsba.myrevelus.com. Applicants will need to establish a username and password to log on. To be considered for this position, an applicant's completed file must be received by MSBA prior to 11:59 p.m. on March 22, 2021, and must include the completed online application and the following uploaded documents:

- ◆ Cover letter indicating a desire to be a candidate for the Royalton Public Schools Superintendent.
- ◆ Legal proof or other evidence (i.e., certificate/license) showing the candidate's qualification to be a superintendent in the state of Minnesota.
- ◆ Set of up-to-date credentials, including a resume, three to five letters of recommendation, and a copy of the candidate's transcript(s).
- ◆ Upon hire, official transcripts must be submitted to the school district.

Contact Lee Warne at 507-828-2468 (lwarne@mnmsba.org) with questions. Please mark any correspondence and/or envelopes "Royalton Public Schools Superintendent Search."

Applicants are requested not to contact school board members.

Royalton Public Schools is an equal opportunity employer. The MSBA Executive Search Service is an equal opportunity search agency.

Deadline to apply: March 22, 2021