

MSBA Executive Search Service



La Crescent-Hokah Public Schools is seeking an exceptional leader to serve as **Superintendent**

La Crescent-Hokah Public Schools is located in beautiful driftless area of southeastern Minnesota on the Mississippi River. The district is proud of its wide range of academic and extra-curricular opportunities, as well as its outstanding staff, support staff and administration. Points of Pride include:

- ◆ New \$23.6 million facilities renovation projects opening Fall 2021
- ◆ A wide array of student sports, activities, and clubs, including 12 varsity level sports, Robotics, Student Council, National Honor Society, Forensics, and One Act Play
- ◆ Professional development focus for staff in the areas of social emotional learning, building positive and healthy relationships, and the use of innovative technology in the classroom
- ◆ Middle school daily advisory program
- ◆ High school flex period for students to connect with staff for additional academic support
- ◆ New Career and Technical Education class spaces allow curriculum to focus on post-secondary training and workforce experience
- ◆ Highly qualified, caring teaching staff invested in student success
- ◆ Robust Community Education program for residents, including Early Childhood

The school district contracts out for both food service and transportation services.

By the Numbers

- ◆ Student enrollment: 1,069
- ◆ Licensed staff members: 90
- ◆ Non-licensed staff members: 75
- ◆ Principals/Assistant Principals/Deans: 3
- ◆ Full-time District Office staff: 4.65 FTE
- ◆ District buildings maintained: 3
- ◆ A seven-member school board is elected to serve 4-year terms

Application Deadline

To be considered for this position, an applicant's completed file must be received by MSBA prior to 11:59 p.m. on March 15, 2021



About the Communities

The communities of La Crescent-Hokah Public Schools are located in the beautiful Upper Mississippi Valley region of Minnesota. The area boasts an abundance of outdoor recreational activities, including golf courses, hiking and biking trails, fishing, hunting, canoeing, kayaking, river boat tours, and many local festivals each year. Additional features of our area include:

- ◆ Historic Bluff Country National Scenic Byway
- ◆ Annual Applefest USA celebrates the "Apple Capital of Minnesota"
- ◆ Year-round recreational sports activities
- ◆ Close proximity to two major metropolitan areas
- ◆ Top ranked medical facilities
- ◆ A multitude of higher education institutions, both public and private, located within 25 miles

Search Timeline

Announce Vacancy	February 8, 2021
Application Deadline	March 15, 2021
Applicant Screening	March 16-23, 2021
First Round Interviews	March 25 and 26, 2021
Second Round Interviews	March 30 and 31, 2021
Approve Contract	April 6, 2021
Superintendent Begins	July 1, 2021

Leadership Profile

The School Board seeks a superintendent who:

- ◆ Possesses experience in and a passion for inspiring student achievement and implementing educational priorities for all
- ◆ Has experience in school finance
- ◆ Is visible and accessible to the School Board, staff, students, parents and community
- ◆ Has knowledge of and experience with special education needs and/or a diverse student body
- ◆ Acts with honesty and in an ethical manner with the School Board, staff and community
- ◆ Develops trust and works collaboratively with diverse groups of stakeholders
- ◆ Effectively mediates and accommodates different perspectives; values teamwork and communication

Previous superintendent experience preferred but not required.

School District Mission

We are an innovative educational system designed to prepare all learners to thrive in an every-changing, global society.

Salary and Benefits

A competitive compensation package, with a minimum salary of \$130,000, will be negotiated commensurate with experience and qualifications. The contract length is negotiable as provided in Minnesota statute.

District Financial Highlights

◆ General Fund Revenue:	\$ 14,294,259
◆ General Fund Expenditures:	\$ 15,063,387
◆ Unreserved Fund Balance:	\$ 1,112,059
◆ Total General Fund Balance:	\$ 1,891,610

Screening Team

A team from the Minnesota School Boards Association's Executive Search Service has been selected to assist the School Board in securing and screening applicants. The search team will be led by Gary Lee, MSBA Deputy Executive Director.

Deadline and Selection

MSBA's Executive Search Service uses an online application process. Applicants begin the application process at mnmsba.myrevelus.com. Applicants will need to establish a username and password to log on. To be considered for this position, an applicant's completed file must be received by MSBA prior to 11:59 p.m. on March 15, 2021, and must include the completed online application and the following uploaded documents:

- ◆ Cover letter indicating a desire to be a candidate for the La Crescent-Hokah Public Schools Superintendent.
- ◆ Legal proof or other evidence (i.e., certificate/license) showing the candidate's qualification to be a superintendent in the state of Minnesota.
- ◆ Set of up-to-date credentials, including a resume, three to five letters of recommendation, and a copy of the candidate's transcript(s).
- ◆ Upon hire, official transcripts must be submitted to the school district.

Contact Gary Lee at 507-779-8117 (glee@mnmsba.org) with questions. Please mark any correspondence and/or envelopes "La Crescent-Hokah Superintendent Search."

Applicants are requested not to contact school board members.

La Crescent-Hokah Public Schools is an equal opportunity employer. The MSBA Executive Search Service is an equal opportunity search agency.

Deadline to apply: March 15, 2021