

MSBA Executive Search Service



Lake Park Audubon Schools is seeking an exceptional leader to serve as **Superintendent**

Lake Park Audubon Schools serve the communities of Audubon, Cormorant, and Lake Park in Becker County, Minnesota. The District offers a wide range of academic and co-curricular opportunities for its students, with Points of Pride including:

- ◆ Dedicated and talented staff
- ◆ Strong community and parent support
- ◆ Innovative instructional practices
- ◆ Lake Park Audubon Elementary has received the Minnesota School of Excellence Award, the Minnesota Sustaining Exemplar Schools Positive Behavior Interventions and Supports (PBIS), and the Peace Maker Minnesota Achieving Excellence Award
- ◆ A 60-acre nature area, greenhouse, and school gardens on the elementary campus provides students the opportunity to explore, observe, and create

The school district operates its own food service and transportation services programs.

By the Numbers

- ◆ Student enrollment: 707
- ◆ Licensed staff members: 67
- ◆ Non-licensed staff members: 64
- ◆ Principals: 2
- ◆ Full-time District Office staff: 2
- ◆ Business Manager duties are outsourced
- ◆ District buildings maintained 2
- ◆ A seven-member school board is elected to serve 4-year terms

Application Deadline

To be considered for this position, an applicant's completed file must be received by MSBA prior to 11:59 p.m. on March 29, 2021

About the Community

Lake Park Audubon Schools are located in the heart of beautiful Lake Country. The area is known for its rural, small-town feel, yet is also within a short driving distance to Fargo-Moorhead to the west and Detroit Lakes to the east. Additional features of the area include:

- ◆ Year-round recreational opportunities for everyone, including numerous parks, golfing, hiking, fishing, hunting, cross-country skiing, and snowmobiling
- ◆ State and National Parks located within a short drive
- ◆ A thriving agricultural community
- ◆ Safe and secure place to live

Search Timeline

Announce Vacancy	February 22, 2021
Application Deadline	March 29, 2021
Applicant Screening	March 30-April 12, 2021
First Round Interviews	April 16 & 17, 2021
Second Round Interviews	April 19, 2021
Approve Contract	April 26, 2021
Superintendent Begins	July 1, 2021

District Vision Statement

To be an innovative district of choice inspiring students to excel in school and in life.

Leadership Profile

The Lake Park Audubon School Board seeks a superintendent who:

- ◆ Is a “people person” with proven abilities in human relations and communications
- ◆ Has experience in school finance
- ◆ Acts with honesty and in an ethical manner with the School Board, staff, and community
- ◆ Delegates authority while maintaining accountability
- ◆ Is visible and accessible to the School Board, staff, students, parents, and community
- ◆ Develops and directs an effective leadership team
- ◆ Is a visionary, creative thinker

Previous superintendent experience is preferred, but not required.

School District Mission

To prepare students with the academic, social, and life skills to succeed in a changing world.

Salary and Benefits

The current superintendent’s base salary for the 2020-2021 school year is \$132,600. The final salary will be negotiated commensurate with experience and qualifications. The contract length is negotiable as provided in Minnesota statute.

District Financial Highlights

◆ General Fund Revenue:	\$ 8,018,391
◆ General Fund Expenditures:	\$ 7,936,495
◆ Unreserved Fund Balance:	\$ 2,070,844
◆ Total General Fund Balance:	\$ 2,304,445

Screening Team

A team from the Minnesota School Boards Association’s Executive Search Service has been selected to assist the School Board in securing and screening applicants. The search team will be facilitated by Lee Warne, MSBA Service Provider.

Deadline and Selection

MSBA’s Executive Search Service uses an online application process. Applicants begin the application process at mnmsba.myrevelus.com. Applicants will need to establish a username and password to log on. To be considered for this position, an applicant’s completed file must be received by MSBA prior to 11:59 p.m. on March 29, 2021, and must include the completed online application and the following uploaded documents:

- ◆ Cover letter indicating a desire to be a candidate for the Lake Park Audubon Schools Superintendent.
- ◆ Legal proof or other evidence (i.e., certificate/license) showing the candidate’s qualification to be a superintendent in the state of Minnesota.
- ◆ Set of up-to-date credentials, including a resume, three to five letters of recommendation, and a copy of the candidate’s transcript(s).
- ◆ Upon hire, official transcripts must be submitted to the school district.

Contact Lee Warne at 507-828-2468 (lwarne@mnmsba.org) with questions. Please mark any correspondence and/or envelopes “Lake Park Audubon Superintendent Search.”

Applicants are requested not to contact school board members.

Lake Park Audubon Schools is an equal opportunity employer. The MSBA Executive Search Service is an equal opportunity search agency.

Deadline to apply: March 29, 2021