

# MSBA Executive Search Service



## Byron Public Schools is seeking an exceptional leader to serve as **Superintendent**

Byron Public Schools is located in southeastern Minnesota just a few miles west of Rochester. The District is proud of its high academic standards and reputation for outstanding educational leadership. Points of pride include:

- ◆ Excellent staff committed to student learning and well-being
- ◆ Strong strategic plan and vision for the District
- ◆ Profile of a Graduate
- ◆ Strong professional development programs
- ◆ 1:1 devices for all students K-12
- ◆ Cutting-edge technology plan and vision being implemented in all school buildings
- ◆ Increasing resident and total enrollment
- ◆ Robust finances with a healthy fund balance
- ◆ Non-resident enrollment makes up approximately 18% of enrollment
- ◆ Significant retention of resident students
- ◆ 21st Century Learning is a goal of the District with many programs to support this vision
- ◆ Byron's 6 C's (Critical Thinking, Creativity, Communication, Collaboration, Citizenship, and Character) are the driving force in all work across our District
- ◆ Excellent Community Education program meets the needs of families and community members
- ◆ Byron is proud to be part of the Zumbro Education District (ZED)
- ◆ Exceptional community support in passing bonding referendums
- ◆ Strong athletics and fine arts programs with considerable student participation
- ◆ Active Athletic Boosters, Hall of Fame, and PTO

The school district contracts for food service and operates its own transportation services.

### Application Deadline

To be considered for this position, an applicant's completed file must be received by MSBA prior to 11:59 p.m. on April 12, 2021

### By the Numbers

- ◆ Student enrollment PreK-12: 2,374
- ◆ Licensed staff members: 170
- ◆ Non-licensed staff members: 119
- ◆ Principals: 4
- ◆ Assistant Principals: 1
- ◆ Full-time District Office staff: 4
- ◆ Contracted Business Manager: 1
- ◆ District buildings maintained: 5

### About the Community

Byron offers a family-friendly, small-town atmosphere while providing the benefit of living near Rochester, home to the world-renowned Mayo Clinic. Byron is a progressive, flourishing community which deeply respects education and business connections, and its residents enjoy a distinctive and high quality of life.

### Search Timeline

Announce Vacancy	March 10, 2021
Application Deadline	April 12, 2021
Applicant Screening	April 13-20, 2021
First Round Interviews	April 26 & 28, 2021
Second Round Interviews	April 30, 2021
Approve Contract	May 3, 2021
Superintendent Begins	July 1, 2021

**Learn. Share. Innovate. Inspire.**

## Leadership Profile

The Byron School Board seeks a superintendent who:

- ◆ Acts with honesty and in an ethical manner with the School Board, staff, and community
- ◆ Is a “people person” with proven abilities in human relations and communications
- ◆ Works cooperatively with the School Board; provides options and recommendations
- ◆ Is visible and accessible to the School Board, staff, students, parents, and community
- ◆ Has experience in school finance
- ◆ Keeps up on changes in legislation and helps the School District engage the legislative process
- ◆ Is a visionary, creative thinker

Previous superintendent experience is preferred but not required.

## School District Priorities

1. *Personalize learning in pursuit of academic excellence*
2. *Inspire students and staff to develop their character, share their talents, and apply their learning*
3. *Maintain excellence in resource management*

## School District Vision

*Byron Public Schools: A community of learners committed to making the world a better place.*

## Salary and Benefits

The current superintendent’s base salary for the 2020-2021 school year is \$152,200.

The final salary will be negotiated commensurate with experience and qualifications. The contract length is negotiable as provided in Minnesota statute.

## District Financial Highlights

- ◆ General Fund Revenue: \$ 23,730,915
- ◆ General Fund Expenditures: \$ 23,775,773
- ◆ Unreserved Fund Balance: \$ 1,929,601
- ◆ Total General Fund Balance: \$ 1,717,098

## Screening Team

A team from the Minnesota School Boards Association has been selected to assist the School Board in securing and screening applicants. The search team will be facilitated by Barb Dorn, MSBA Director of Leadership Development and Executive Search.

## Deadline and Selection

MSBA’s Executive Search Service uses an online application process. Applicants begin the application process at [mnmsba.myrevelus.com](http://mnmsba.myrevelus.com). Applicants will need to establish a username and password to log on. To be considered for this position, an applicant’s completed file must be received by MSBA prior to 11:59 p.m. on April 12, 2021, and must include the completed online application and the following uploaded documents:

- ◆ Cover letter indicating a desire to be a candidate for the Byron Public Schools Superintendent.
- ◆ Legal proof or other evidence (i.e., certificate/license) showing the candidate’s qualification to be a superintendent in the state of Minnesota.
- ◆ Set of up-to-date credentials, including a resume, three to five letters of recommendation, and a copy of the candidate’s transcript(s).
- ◆ Upon hire, official transcripts must be submitted to the school district.

Contact Barb Dorn at 507-508-5501 ([bdorn@mnmsba.org](mailto:bdorn@mnmsba.org)) with questions. Please mark any correspondence and/or envelopes “Byron Public Schools Superintendent Search.”

Applicants are requested not to contact school board members.

Byron Public Schools is an equal opportunity employer. The MSBA Executive Search Service is an equal opportunity search agency.

**Deadline to apply: April 12, 2021**