

# MSBA Executive Search Service



## Menahga Public Schools is seeking an exceptional leader to serve as Superintendent

Menahga Public Schools is located in beautiful north central Minnesota. It covers 208 square miles and serves the communities of Menahga, Wolf Lake and Huntersville. District Points of Pride include:

- ◆ Small class sizes across grade levels
- ◆ Stable enrollment with a focus on growth
- ◆ Newly-updated Pre K-12 facility
- ◆ 1:1 technology for all students
- ◆ Strong social and emotional learning programs
- ◆ Free meals for students
- ◆ Emphasis on PBIS
- ◆ High-caliber STEM program
- ◆ College-in-the-schools
- ◆ Early childhood programming
- ◆ Alternative learning center
- ◆ Well-rounded curriculum
- ◆ Older students work as teacher's assistants in younger classrooms, creating a beneficial learning environment for all
- ◆ Secure funding maintains core educational programs as well as extra-curricular activities at little or no cost to families
- ◆ Investment in staff development (Catalyst)
- ◆ Many students volunteer, and the school district is viewed as a staple to the community

The school district operates its own food service program as well as transportation services.

### By the Numbers

- ◆ Pre K-12 student enrollment: 1,024
- ◆ Licensed staff members: 72
- ◆ Non-licensed staff members: 85
- ◆ Principals/Assistant Principals: 2/1
- ◆ Full-time Central Office staff: 3 FTE
- ◆ District buildings maintained: 1

### Application Deadline

To be considered for this position, an applicant's completed file must be received by MSBA prior to 11:59 p.m. on February 8, 2022

### About the Community

Menahga, known as the "Gateway to the Pines" and a four-season vacationland, offers many family activities and is an outdoor enthusiasts' paradise. The community also celebrates its proud Finnish heritage. Highlights of the area include:

- ◆ Beautiful Spirit Lake boasts a fishing pier and sugar sand beach. Free concerts are held by the lake in the summer months.
- ◆ Enjoy camping, swimming, boating, hunting, and miles of ATV and snowmobile trails
- ◆ Thriving small businesses serve the community
- ◆ Many strong civic and commerce activities
- ◆ Active and supportive organizations include the Gateway Lions and VFW Post 6206
- ◆ High parent involvement in the schools
- ◆ Small-town character and strong family values
- ◆ The statue of St. Urho, legendary patron saint of Finland, welcomes visitors to our community and provides a memorable photo op for all

### Search Timeline

Announce Vacancy	December 21, 2021
Application Deadline	February 8, 2022
Applicant Screening	February 9-17, 2022
First Round Interviews	February 22 & 23, 2022
Second Round Interviews	March 1, 2022
Approve Contract	March 21, 2022
Superintendent Begins	July 1, 2022

# Leadership Profile

The Menahga School Board seeks a superintendent who:

- ◆ Has experience in school finance, and possesses sound fiscal management and strong budgeting skills
- ◆ Works cooperatively with the School Board; provides options and recommendations
- ◆ Is a visionary, creative thinker
- ◆ Acts with honesty and in an ethical manner with the School Board, staff, and community
- ◆ Follows the School Board's chosen educational philosophy which reflects the community's values
- ◆ Possesses a strong academic background with experience in curriculum

Previous superintendent experience preferred, but not required.

## DISTRICT MISSION

*To CHART a course  
that HONORS the past  
and ENVISIONS the future.*

## Salary and Benefits

The current superintendent's base salary for the 2021-2022 school year is \$151,000. The final salary will be negotiated commensurate with experience and qualifications. The contract length is negotiable as provided in Minnesota statute

## DISTRICT VISION

*To engage all learners on a  
life-long path to success.*

## District Financial Highlights

- ◆ General Fund Revenue: \$ 10,612,036
- ◆ General Fund Expenditures: \$ 10,289,935
- ◆ Unreserved Fund Balance: \$ 2,433,616
- ◆ Total General Fund Balance: \$ 2,771,841

## Screening Team

A team from the Minnesota School Boards Association's Executive Search Service (MSBA) has been selected to assist the School Board in securing and screening applicants. The search team will be led by Terry Quist, MSBA Service Provider.

## Deadline and Selection

MSBA's Executive Search Service uses an online application process. Applicants begin the application process at [mnmsba.myrevelus.com](http://mnmsba.myrevelus.com). To be considered for this position, an applicant's completed file must be received by MSBA prior to 11:59 p.m. on February 8, 2022.

Contact Terry Quist 320-815-8254 (tquist@mnmsba.org) with questions. Please mark any correspondence and/or envelopes "Menahga Public Schools Superintendent Search."

Applicants are requested not to contact school board members.

Menahga Public Schools is an equal opportunity employer. The MSBA Executive Search Service is an equal opportunity search agency.

**Deadline to apply: February 8, 2022**