

# MSBA Executive Search Service



## Clinton-Graceville-Beardsley Schools is seeking an exceptional leader to serve as **Superintendent (.6 FTE)**

Clinton-Graceville-Beardsley ISD 2888 is located in beautiful west-central Minnesota. The school district serves the communities of Clinton, Graceville, Beardsley, Lismore Colony and Big Stone Colony, and participates in multiple educational and professional cooperatives to support the various programs currently in place. District Points of Pride include:

- ◆ Small class sizes
- ◆ High student graduation rates
- ◆ Experienced and committed staff at all levels - licensed, administrative, and non-licensed
- ◆ Strong community support for school district referenda
- ◆ Wide range of academic and co-curricular activities for students
- ◆ High student participation in school activities and programs
- ◆ District implemented a 1:1 technology initiative for all K-12 students

The school district operates its own food service program, and contracts with local companies for transportation services.

### By the Numbers

- ◆ Student enrollment: 339
- ◆ Licensed staff members: 33
- ◆ Non-licensed staff members: 33
- ◆ Principal: 1 FTE
- ◆ Dean of Students: 1 FTE
- ◆ Full-time District Office staff: 2
- ◆ District buildings maintained: 2
- ◆ A seven-member school board is elected to serve 4-year terms

### Application Deadline

To be considered for this position, an applicant's completed file must be received by MSBA prior to 11:59 p.m. on January 20, 2022

### About the Communities

The communities of Clinton-Graceville-Beardsley Schools are supportive, friendly, and involved in school activities. The area economy is fueled by farming and agribusiness. There are multiple recreational opportunities in the area which serve a variety of interests, including golfing, biking, hiking, hunting, fishing, and shopping.

### School District Mission

*To provide optimal learning experiences for all students to prepare them to excel in tomorrow's world.*

### Search Timeline

Announce Vacancy	December 13, 2021
Application Deadline	January 20, 2022
Applicant Screening	January 21-28, 2022
First Round Interviews	February 2, 2022
Second Round Interviews	February 9, 2022
Approve Contract	February TBD, 2022
Superintendent Begins	July 1, 2022

**It's a Great Day to be a Wolverine!**

# Leadership Profile

The Clinton-Graceville-Beardsley School Board seeks a superintendent who:

- ◆ Is a “people person” with proven abilities in human relations and communications
- ◆ Acts with honesty and in an ethical manner with the School Board, staff, and community
- ◆ Is visible and accessible to the School Board, staff, students, parents, and community
- ◆ Delegates authority while maintaining accountability
- ◆ Has knowledge of and experience with negotiations and the collective bargaining process
- ◆ Holds experience in school district management practices
- ◆ Works cooperatively with the School Board; provides options and recommendations

Previous superintendent experience preferred but not required.

## Salary and Benefits

The previous superintendent’s base salary for a part-time position was \$72,000 plus benefits. The final salary will be negotiated commensurate with experience and qualifications. The contract length is negotiable as provided in Minnesota statute.

### District Financial Highlights

◆ General Fund Revenue:	\$ 5,398,608
◆ General Fund Expenditures:	\$ 4,722,100
◆ Unreserved Fund Balance:	\$ 1,361,907
◆ Total General Fund Balance:	\$ 2,087,622

## Screening Team

A team from the Minnesota School Boards Association’s Executive Search Service has been selected to assist the School Board in securing and screening applicants. The search team will be facilitated by Terry Quist, MSBA Service Provider.

## Deadline and Selection

MSBA’s Executive Search Service uses an online application process. Applicants begin the application process at [mnmsba.myrevelus.com](http://mnmsba.myrevelus.com). Applicants will need to establish a username and password to log on. To be considered for this position, an applicant’s completed file must be received by MSBA prior to 11:59 p.m. on January 20, 2022, and must include the completed online application and the following uploaded documents:

- ◆ Cover letter indicating a desire to be a candidate for the Clinton-Graceville-Beardsley Schools Superintendent.
- ◆ Legal proof or other evidence (i.e., certificate/license) showing the candidate’s qualification to be a superintendent in the state of Minnesota.
- ◆ Set of up-to-date credentials, including a resume, three to five letters of recommendation, and a copy of the candidate’s transcript(s).
- ◆ Upon hire, official transcripts must be submitted to the school district.

Contact Terry Quist at 320-815-8254 ([tquist@mnmsba.org](mailto:tquist@mnmsba.org)) with questions. Please mark any correspondence and/or envelopes “Clinton-Graceville-Beardsley Schools Superintendent Search.”

Applicants are requested not to contact school board members.

Clinton-Graceville-Beardsley Schools is an equal opportunity employer. The MSBA Executive Search Service is an equal opportunity search agency.

**Deadline to apply: January 20, 2022**