

MSBA Executive Search Service



Crookston Public Schools is seeking an exceptional leader to serve as **Superintendent**

Crookston Public Schools is located in northwestern Minnesota. The district covers 436 square miles and serves the communities of Crookston, Euclid, and Gentilly. District Points of Pride include:

- ◆ Small, student-focused district with strong family support
- ◆ Strong and longstanding School/Pirate Pride
- ◆ Wide variety of extra-curricular programs (sports, fine arts, and clubs)
- ◆ All day every day preschool opportunity
- ◆ Commitment to transparency and clear communications
- ◆ Robust Financial position
- ◆ Strong culture of acceptance and inclusion
- ◆ Exceptional community involvement/support
- ◆ Committed staff toward student safety and success in/out of the classroom
- ◆ Focus on a great educational experience for all students
- ◆ Strives to give all students a solid educational foundation
- ◆ Well-maintained district facilities in excellent shape
- ◆ District will be opening a new preschool wing at Highland Elementary School
- ◆ The school district operates both their own food service and transportation services.

By the Numbers

- ◆ Student enrollment: 1,100
- ◆ Licensed staff members: 100
- ◆ Non-licensed staff members: 125
- ◆ Principals/Special Ed Director: 2.75/1
- ◆ Assistant Principals/Deans: 1
- ◆ Full-time Central Office staff: 3
- ◆ District buildings maintained: 3

Application Deadline

To be considered for this position, an applicant's completed file must be received by MSBA prior to 11:59 p.m. on February 6, 2023.

About the Community

The Crookston Public Schools area is full of year-round annual activities to engage a variety of family interests. Rivers and lakes throughout the county provide recreation, fishing, wildlife watching, and scenic beauty. Additional highlights of the area include:

- ◆ Great quality of life and opportunities for those who love outdoor activities
- ◆ Strong agriculture-based economy
- ◆ Close to larger regional community in Grand Forks, which provides opportunities for cultural/entertainment as well as access to GFK International Airport
- ◆ University of Minnesota Crookston
- ◆ Centrally located in Polk County (County Seat)
- ◆ Community swimming pool, multi-use sports center, newly renovated public library, 9-hole golf course, parks, trails, on the banks of the Red River, and historic downtown areas

Search Timeline

Announce Vacancy	December 22, 2022
Application Deadline	February 6, 2023
Applicant Screening	February 7-15, 2023
First Round Interviews	February 21 & 23, 2023
Second Round Interviews	February 25, 2023
Approve Contract	February TBD, 2023
Superintendent Begins	July 1, 2023

Leadership Profile

The Crookston Public School Board seeks a superintendent with proven leadership experience who:

- ◆ Acts with honesty and in an ethical manner with the School Board, staff, and community
- ◆ Is a “people person” with proven abilities in human relations and communications
- ◆ Delegates authority while maintaining accountability
- ◆ Develops and directs an effective leadership team
- ◆ Has experience in implementing educational priorities
- ◆ Develops trust and works collaboratively with diverse groups of stakeholders
- ◆ Is visible and accessible to the School Board, staff, students, parents and community

Previous superintendent experience preferred, but not required.

District Values

- *Communication*
- *High Expectations*
- *Relationships*
- *Support System*

Salary and Benefits

A competitive compensation and benefits package will be negotiated commensurate with experience and qualifications. The contract length is negotiable as provided in Minnesota statute.

School District Mission

We will educate students to become lifelong learners and respectful, caring individuals within the fiscal resources available. Crookston Public Schools will involve family, other community members and organizations to create a positive learning environment.

District Financial Highlights

◆ General Fund Revenue:	\$ 16,262,169
◆ General Fund Expenditures:	\$ 18,544,757
◆ Unreserved Fund Balance:	\$ 2,797,171
◆ Total General Fund Balance:	\$ 6,606,305

Screening Team

A team from the Minnesota School Boards Association’s Executive Search Service (MSBA) has been selected to assist the School Board in securing and screening applicants. The search team will be led by Lee Warne, MSBA Service Provider.

"COMMITTED TO EXCELLENCE"

Deadline and Selection

MSBA’s Executive Search Service uses an online application process. Applicants begin the application process at mnmsba.myrevelus.com. To be considered for this position, an applicant’s completed file must be received by MSBA prior to 11:59 p.m. on February 6, 2023.

Contact Lee Warne at 507-828-2468 (lwarne@mnmsba.org) with questions. Please mark any correspondence and/or envelopes “Crookston Public Schools Superintendent Search.”

Applicants are requested to not contact school board members.

Crookston Public Schools is an equal opportunity employer. The MSBA Executive Search Service is an equal opportunity search agency.

Deadline to apply: February 6, 2023