

# MSBA Executive Search Service



**East Grand Forks Public Schools  
is seeking an exceptional leader  
to serve as**

## **Superintendent**

East Grand Forks Public Schools is located in northwest Minnesota on the border of North Dakota. The district covers 175 square miles. District Points of Pride include:

- ◆ Strong mental health teams at every school with at least two team members in every building
- ◆ Low student to teacher ratio
- ◆ 1:1 Technology Program
- ◆ Active District-Wide Multi-Tiered Systems of Support
- ◆ Social and Emotional Learning in Grades PreK-12
- ◆ In third year of the Wave Academy implementation at the Senior High School
- ◆ PBIS in Grades PK-8
- ◆ Active teacher mentorship program
- ◆ Strong special education support as a member of Area Special Education Cooperative
- ◆ Robust preschool program
- ◆ After school care option
- ◆ Bussing for all students
- ◆ Administrators trained in Charlotte Danielson observation process
- ◆ Job embedded monthly PLC meeting times
- ◆ Systemic professional development
- ◆ \$20,000,000 facilities investment in the Senior High facility in 2016-17
- ◆ Strong fine arts and athletic programs with numerous opportunities for students
- ◆ Updated roofs, parking lots and HVAC systems throughout the District
- ◆ Supportive community and organizations

### **By the Numbers**

- ◆ Student enrollment: 1,905
- ◆ Licensed staff members: 165
- ◆ Non-licensed staff members: 180
- ◆ Principals/Asst Principals or Admin Deans: 4/4
- ◆ Full-time Central Office staff: 5
- ◆ District buildings maintained: 4

### **Application Deadline**

To be considered for this position, an applicant's completed file must be received by MSBA prior to 11:59 p.m. on February 19, 2024.

### **About the Community**

Located in the heart of the Red River Valley, East Grand Forks is a thriving community with an abundance of year-round activities, events, and outdoor recreation. Additional highlights of the area include:

- ◆ Greenway National Recreational Area boasts 2200 acres of natural open space with parks, golf courses, disc golf courses, over 20mi of trails, fishing sites, campground, swimming pools, and river access for kayaking/canoeing
- ◆ Thriving local music scene and flourishing performing arts community
- ◆ University of North Dakota and Northland Community and Technical College
- ◆ Grand Forks International Airport
- ◆ Ralph Engelstad Arena
- ◆ Art museums
- ◆ Variety of shopping options between malls and locally-owned boutiques

### **Search Timeline**

Announce Vacancy	December 26, 2023
Application Deadline	February 19, 2024
Applicant Screening	Feb 20-26, 2024
First Round Interviews	March 4, 2024
Second Round Interviews	March 11, 2024
Superintendent Begins	July 1, 2024

# Leadership Profile

The East Grand Forks School Board seeks a superintendent who:

- ◆ Acts with honesty and in an ethical manner with the School Board, staff, and community
- ◆ Is a visionary, creative thinker
- ◆ Delegates authority while maintaining accountability
- ◆ Works cooperatively with the School Board; provides options and recommendations
- ◆ Has experience in school finance
- ◆ Has experience in school district management practices

Previous superintendent experience preferred, but not required.

## Salary and Benefits

A competitive compensation and benefits package will be negotiated commensurate with experience and qualifications. The contract length is negotiable as provided in Minnesota statute.

## School District Mission

*East Grand Forks Public Schools will engage and empower learners to contribute and succeed in a diverse and changing world.*

## School District Vision

*EXCELLENCE -  
the expectation for every learner,  
every day!*

## District Financial Highlights

- ◆ General Fund Revenue: \$ 25,498,106
- ◆ General Fund Expenditures: \$ 25,551,941
- ◆ Unreserved Fund Balance: \$ 3,459,714
- ◆ Total General Fund Balance: \$ 4,196,982

## Screening Team

A team from the Minnesota School Boards Association's Executive Search Service (MSBA) has been selected to assist the School Board in securing and screening applicants. The search team will be led by Lee Warne, MSBA Service Provider.

## Deadline and Selection

MSBA's Executive Search Service uses an online application process. Applicants begin the application process at [mnmsba.myrevelus.com](https://mnmsba.myrevelus.com). To be considered for this position, an applicant's completed file must be received by MSBA prior to 11:59 p.m. on February 19, 2024.

Contact Lee Warne at 507-828-2468 ([lwarne@mnmsba.org](mailto:lwarne@mnmsba.org)) with questions.

Applicants are requested to not contact school board members.

East Grand Forks Public Schools is an equal opportunity employer. The MSBA Executive Search Service is an equal opportunity search agency.

**Deadline to apply: February 19, 2024**