

MSBA Executive Search Service



Sartell-St. Stephen Public Schools is seeking an exceptional leader to serve as **Superintendent**

Sartell-St. Stephen Public Schools is located in central Minnesota just north of St. Cloud. The district covers 47 square miles and serves the communities of Sartell and St. Stephen. District Points of Pride include:

- ◆ Strong community support as evidenced in the passages of the 2019 levy and 2016 bond, and in the 2022 community survey 81% rated the quality of education as good to excellent and 73% agree or strongly agree that the community receives a good value from its investment in local public schools
- ◆ New high school opened in 2019
- ◆ New strategic plan to emphasize systemic changes to support individual needs
- ◆ Rigorous academic program of core courses complemented with a wide array of electives and extra-curricular options and a 96% graduation rate
- ◆ Highly educated and experienced staff and a robust teacher mentorship and induction program
- ◆ Sartell High School ranked as the top non-charter public school in greater MN (18th overall) as reported by US News and World Report
- ◆ Riverview Intermediate School awarded as a School Forest through the MN DNR to increase outdoor education activities
- ◆ Strong Early Childhood/School Readiness program
- ◆ Test scores consistently above state averages
- ◆ Focus on student support with school social workers, psychologists, and counselors available

The school district operates its own transportation and food services and contracts out for additional transportation services.

By the Numbers

- ◆ Student enrollment: 4,000
- ◆ Licensed staff members: 312
- ◆ Non-licensed staff members: 281
- ◆ Principals/Asst Principals or Admin Deans: 5/4
- ◆ Full-time Central Office staff: 16
- ◆ District buildings maintained: 7

Application Deadline

To be considered for this position, an applicant's completed file must be received by MSBA prior to 11:59 p.m. on Feb. 13, 2024.

About the Communities

Located along the banks of the Mississippi and Watab Rivers, Sartell and St. Stephen provide plentiful opportunities for recreation and activities for all ages. Additional highlights of the area include:

- ◆ State-of-the-art athletic facilities including Bernick's and Scheels Ice Arenas, Pinecone Central Park's baseball and soccer fields, St. Cloud Orthopedics Field, and newly installed Tom Bearson basketball courts
- ◆ 363 acres of park space and 70 miles of trails
- ◆ Within 20 miles of St. John's University, College of St. Benedict, St. Cloud State University, Rasmussen University, and St. Cloud Technical and Community College
- ◆ Multiple golf courses/clubs
- ◆ Annual festivals and events
- ◆ Less than 90 minute drive to the Twin Cities metro area or 60 minutes to the Brainerd/Baxter and Alexandria areas

Search Timeline

Announce Vacancy	December 20, 2023
Application Deadline	February 13, 2024
Applicant Screening	Feb 14 - 26, 2024
First Round Interviews	March 6 & 7, 2024
Second Round Interviews	March 11, 2024
Approve Contract	March 18, 2024
Superintendent Begins	July 1, 2024

Leadership Profile

The Sartell-St. Stephen School Board seeks a superintendent who:

- ◆ Acts with honesty and in an ethical manner with the School Board, staff, students, and community
- ◆ Is visible and accessible to all stakeholders across the district
- ◆ Develops and directs an effective leadership team
- ◆ Works cooperatively with the School Board; provides options and recommendations
- ◆ Has experience in implementing educational priorities
- ◆ Maintains a good working relationship with the media
- ◆ Has proven abilities in human relations and communications

Previous superintendent experience preferred, but not required.

Salary and Benefits

The past superintendent's contracted salary for the 2023-24 school year was \$192,500. A regionally-competitive compensation and benefits package will be negotiated commensurate with experience and qualifications. Contract length is negotiable as provided in Minnesota statute.

School District Mission

Develop well-rounded citizens capable of becoming successful and contributing members of society by providing outstanding instruction in a welcoming environment where every student is given the support needed to excel according to their unique abilities, interests, and aspirations.

Future Minded, Student Focused

District Financial Highlights

- ◆ General Fund Revenue: \$ 53,418,272
- ◆ General Fund Expenditures: \$ 53,404,107
- ◆ Unreserved Fund Balance: \$ 5,253,623
- ◆ Total General Fund Balance: \$ 14,828,166

Screening Team

A team from the Minnesota School Boards Association's Executive Search Service (MSBA) has been selected to assist the School Board in securing and screening applicants. The search team will be led by Barb Dorn, MSBA Director of Leadership Development and Executive Search.

Deadline and Selection

MSBA's Executive Search Service uses an online application process. Applicants begin the application process at mnmsba.myrevelus.com. To be considered for this position, an applicant's completed file must be received by MSBA prior to 11:59 p.m. on February 13, 2024.

Contact Barb Dorn at 507-508-5501 (bdorn@mnmsba.org) with questions.

Applicants are requested to not contact school board members.

Sartell-St. Stephen Public Schools is an equal opportunity employer. The MSBA Executive Search Service is an equal opportunity search agency.

Deadline to apply: February 13, 2024