

# MSBA Executive Search Service



## New York Mills Public School is seeking an exceptional leader to serve as **Superintendent**

New York Mills Schools is located along Hwy 10 between Detroit Lakes and Brainerd. The district covers 287 square miles and serves the communities of New York Mills, Bluffton, and Butler. District Points of Eagle Pride include:

- ◆ 550 seat state-of-the-art performing arts center
- ◆ One-campus PreK-12 building
- ◆ Positive open enrollment
- ◆ Fiscally sound
- ◆ Supportive community within school
- ◆ 34% of current employees are New York Mills alumni (Eagle Pride!)
- ◆ PSEO and Concurrent Enrollment options
- ◆ Updated HVAC (2022)
- ◆ Recently installed solar panels through Solar for School grant and Otter Tail Power incentive program (2023)
- ◆ Each district bus outfitted with 2 exterior and 4 interior cameras
- ◆ Variety of course offerings and extracurricular activities and athletics
- ◆ Preventive mental wellness program
- ◆ Unique partnerships with local community organizations and businesses to support student education
- ◆ Active education foundation
- ◆ Supportive parent-teacher group
- ◆ Footprints Scholarship Foundation

The school district operates its own transportation and food service programs.

### By the Numbers

- ◆ Student enrollment: 744
- ◆ Licensed staff members: 62
- ◆ Non-licensed staff members: 73
- ◆ Principals: 2
- ◆ Full-time Central Office staff: 4
- ◆ District buildings maintained: 1

### Application Deadline

To be considered for this position, an applicant's completed file must be received by MSBA prior to 11:59 p.m. on March 19, 2024.

### About the Community

New York Mills is conveniently located minutes from some of the best fishing and recreational lakes Minnesota has to offer. Additional highlights of the area include:

- ◆ Home of Brunswick Industries- Lund/ Crestliner Boats
- ◆ Regional Cultural Center
- ◆ Strong, supportive community with friendly people and safe neighborhoods
- ◆ City is expanding in land and population
- ◆ Growing local businesses and new businesses
- ◆ Action driven community organizations (Lions, Civic and Commerce, Public Library, Cultural Center, VFW, VFW Auxiliary, and City Council) that collaborate and plan for the future
- ◆ Local parks including a heated outdoor swimming pool, sport courts and fields, ice skating rink, and camping

### Search Timeline

Announce Vacancy	February 8, 2024
Application Deadline	March 19, 2024
Applicant Screening	Mar 20 –Apr 2, 2024
First Round Interviews	April 5 & 6, 2024
Second Round Interviews	April 9, 2024
Superintendent Begins	July 1, 2024

# Leadership Profile

The New York Mills School Board seeks a superintendent who:

- ◆ Has experience in school finance
- ◆ Is visible and accessible to the School Board, staff, students, parents, and community
- ◆ Has proven abilities in human relations and communications
- ◆ Delegates authority while maintaining accountability
- ◆ Works cooperatively with the School Board; provides options and recommendations
- ◆ Acts with honesty and in an ethical manner with all district stakeholders
- ◆ Keeps up on changes in legislation and helps New York Mills engage the legislative process

Previous superintendent experience preferred, but not required.

## School District Mission

*To develop flexible, engaged learners and responsible citizens by providing resources through community collaboration.*

## Salary and Benefits

A competitive compensation and benefits package will be negotiated commensurate with experience and qualifications. The contract length is negotiable as provided in Minnesota statute.



## District Financial Highlights

- ◆ General Fund Revenue: \$ 10,140,661
- ◆ General Fund Expenditures: \$ 10,355,463
- ◆ Unreserved Fund Balance: \$ 609,082
- ◆ Total General Fund Balance: \$ 2,470,471

## Screening Team

A team from the Minnesota School Boards Association's Executive Search Service (MSBA) has been selected to assist the School Board in securing and screening applicants. The search team will be led by Lee Warne, MSBA Service Provider.

## Deadline and Selection

MSBA's Executive Search Service uses an online application process. Applicants begin the application process at [mnmsba.myrevelus.com](http://mnmsba.myrevelus.com). To be considered for this position, an applicant's completed file must be received by MSBA prior to 11:59 p.m. on March 19, 2024.

Contact Lee Warne at 507-828-2468 ([lwarne@mnmsba.org](mailto:lwarne@mnmsba.org)) with questions.

Applicants are requested to not contact school board members.

New York Mills Public School is an equal opportunity employer. The MSBA Executive Search Service is an equal opportunity search agency.

**Deadline to apply: March 19, 2024**