

MSBA Executive Search Service



St. Paul City School is seeking an exceptional leader to serve as **Executive Director**

St. Paul City School is a PreK-12 charter school which serves St. Paul and the surrounding area. School Points of Pride and include:

- ◆ Full Service Community School
- ◆ Vision 8:16 - Goal is to provide students with 8 engaging hours within school via outstanding teachers and 16 supported hours outside of school via healthy families through support, connection, and leadership
- ◆ Brand new facility (September 2022) near the St. Paul Capitol building
- ◆ Rich history as a charter school for over 25 years
- ◆ Strong learning framework that meets the needs of the whole child from early childhood through high school and beyond
- ◆ Work with community organizations and partner with community members to support educational goals for students
- ◆ Staff care about the students, their families and their experiences at school and in St. Paul
- ◆ Casual environment
- ◆ Very engaged and supportive Board

The school district contracts out for both food service and transportation services.

Application Deadline

To be considered for this position, an applicant's completed file must be received by MSBA prior to 11:59 p.m. on March 19, 2024.

Student Demographics

- ◆ Multiracial - 5%
- ◆ Hispanic/Latino - 48%
- ◆ American Indian - 1%
- ◆ Asian - 18%
- ◆ Black or African American - 26%

By the Numbers

- ◆ Student enrollment: 600
- ◆ Licensed staff members: 64
- ◆ Non-licensed staff members: 84
- ◆ Principals/Asst Principals or Deans: 3/3
- ◆ Full-time Office staff: 10
- ◆ District buildings maintained: 1

Mission Statement

At St. Paul City School, our greatest asset is our community. We cultivate a team of committed, equity-minded educators who partner with families to empower every student to dream big and accomplish their goals.

Search Timeline

Announce Vacancy	February 7, 2024
Application Deadline	March 19, 2024
Applicant Screening	Mar 20-Apr 1, 2024
First Round Interviews	April 9 & 10, 2024
Second Round Interviews	April 17, 2024
Executive Director Begins	July 1, 2024

Leadership Profile

The St. Paul City School Board of Directors seeks an executive director who:

- ◆ Is a visionary, creative thinker
- ◆ Develops and directs an effective leadership team
- ◆ Has experience in implementing educational priorities
- ◆ Knowledge of charter school finance
- ◆ Knowledge of and experience with equity leadership challenges and opportunities
- ◆ Understands the effects of poverty on student learning and achievement
- ◆ Develops trust and works collaboratively with diverse stakeholders while being accessible to all in the school community

Previous experience as an Executive Director or Superintendent preferred, but not required.

Projected 2023-24 Financial Highlights

- ◆ General Fund Revenue: \$ 12,271,107
- ◆ General Fund Expenditures: \$ 13,030,415
- ◆ General Fund Balance: \$ 1,602,797

Salary and Benefits

A competitive compensation and benefits package, with a salary range of \$125,000 - \$150,000, will be negotiated commensurate with experience and qualifications.

Vision

SPCS families are supported and students are academically, socially, and personally prepared for life both inside and outside of school.

Screening Team

A team from the Minnesota School Boards Association's Executive Search Service (MSBA) has been selected to assist the School Board in securing and screening applicants. The search team will be led by John Ward, MSBA Associate Director of Leadership Development and Executive Search.



ST. PAUL
CITY SCHOOL

Deadline and Selection

MSBA's Executive Search Service uses an online application process. Applicants begin the application process at mnmsba.myrevelus.com. To be considered for this position, an applicant's completed file must be received by MSBA prior to 11:59 p.m. on March 19, 2024.

Contact John Ward at 507-479-0935 (jward@mnmsba.org) with questions.

Applicants are requested to not contact school board members.

St. Paul City School is an equal opportunity employer. The MSBA Executive Search Service is an equal opportunity search agency.

Deadline to apply: March 19, 2024