

MSBA Executive Search Service



Hill City School District is seeking an exceptional leader to serve as Superintendent (.6 FTE)

Hill City School is located in north-central Minnesota along Hwy 169. The district covers 259 square miles and serves the communities of Hill City, Swatara, and Jacobson. District Points of Hornet Pride include:

- ◆ Updated and well maintained building and grounds
- ◆ Small class sizes
- ◆ Up to date 1:1 technology
- ◆ Successful cooperation of Extra Curriculars with Northland Remer
- ◆ Great unique culture throughout the building with strong, supportive staff and students
- ◆ 24/7 secure Fitness Center open to the public
- ◆ Strong early childhood program
- ◆ HVAC, ceiling tile, lighting project and security upgrades
- ◆ Experienced and supportive school board
- ◆ School is the hub of the community and enjoys strong community support

The school district operates its own food service program and contracts out for transportation services.

By the Numbers

- ◆ Student enrollment: 270
- ◆ Licensed staff members: 30
- ◆ Non-licensed staff members: 22
- ◆ Principals: 1
- ◆ Full-time Central Office staff: 3
- ◆ District school buildings: 1

Application Deadline

To be considered for this position, an applicant's completed file must be received by MSBA prior to 11:59 p.m. on May 12, 2024.

About the Community

Hill City is where you can enjoy all the benefits of living in the Northwoods of Minnesota in a small, friendly community, yet be minutes from Grand Rapids and all its amenities. Some highlights of the area include:

- ◆ Walking, biking, ATV, cross-country skiing, snowshoeing, and snowmobiling trails all within the community
- ◆ Camping, fishing, swimming, and recreation on/near Hill Lake
- ◆ Variety of parks and outdoor activities
- ◆ Quadna Hills Golf Course
- ◆ Multiple dining and shopping establishments within the community

Search Timeline

Announce Vacancy	April 30, 2024
Application Deadline	May 12, 2024
Applicant Screening	May 13—20, 2024
First Round Interviews	May 23, 2024
Second Round Interviews	May 28, 2024
Superintendent Begins	July 1, 2024

Leadership Profile

The Hill City School Board seeks a superintendent who:

- ◆ Has proven abilities in human relations and communications
- ◆ Acts with honesty and in an ethical manner with the School Board, staff, and community
- ◆ Works cooperatively with the School Board; provides options and recommendations
- ◆ Has experience in school finance
- ◆ Is visible and accessible to the School Board, staff, students, parents, and community
- ◆ Has experience in school district management practices

Previous superintendent experience preferred, but not required.

District Financial Highlights

- ◆ General Fund Revenue: \$ 4,728,741
- ◆ General Fund Expenditures: \$ 4,489,905
- ◆ Unassigned Fund Balance: \$ 658,355
- ◆ Total General Fund Balance: \$ 810,265

Salary and Benefits

A competitive compensation and benefits package will be negotiated commensurate with experience and qualifications. The contract length is negotiable as provided in Minnesota statute.

School District Mission

A community partnership proud to be unique and personal; dedicated to life-long learning and educational excellence

Screening Team

A team from the Minnesota School Boards Association's Executive Search Service (MSBA) has been selected to assist the School Board in securing and screening applicants. The search team will be led by Lee Warne, MSBA Service Provider.

Deadline and Selection

MSBA's Executive Search Service uses an online application process. Applicants begin the application process at mnmsba.myrevelus.com. To be considered for this position, an applicant's completed file must be received by MSBA prior to 11:59 p.m. on May 12, 2024.

Contact Lee Warne at 507-828-2468 (lwarne@mnmsba.org) with questions.

Applicants are requested to not contact school board members.

Hill City School District is an equal opportunity employer. The MSBA Executive Search Service is an equal opportunity search agency.

Deadline to apply: May 12, 2024