

MSBA Executive Search Service



Plainview-Elgin-Millville Community Schools is seeking an exceptional leader to serve as Superintendent

Plainview-Elgin-Millville Community Schools is located in southeast Minnesota and serves the communities of Plainview, Elgin, and Millville. The District is student-focused and offers many academic and extra-curricular opportunities. Points of Pride include:

- ◆ Graduation rate of 99%
- ◆ Great team of teachers and students!
- ◆ Concurrent college classes offered
- ◆ Strong career departments and classes including Agriculture, Industrial Tech, and CNA
- ◆ Recently-completed capital projects upgraded and renovated our district's buildings and classrooms, including the addition of top-notch science labs
- ◆ A strong Professional Learning Community (PLC) base and teachers work together toward common curriculum and assessment
- ◆ Strong academic and extra-curricular programs
- ◆ Engaged and experienced School Board

The school district contracts out for its maintenance, food service program, and transportation services.



By the Numbers

- ◆ Student enrollment: 1,423
- ◆ Licensed staff members: 110.5
- ◆ Non-licensed staff members: 50
- ◆ Principals: 3
- ◆ Full-time Central Office staff: 5
- ◆ District buildings maintained: 4 (3 locations)

Application Deadline

To be considered for this position, an applicant's completed file must be received by MSBA prior to 11:59 p.m. on May 5, 2024.

About the Communities

The Plainview-Elgin-Millville School District spans three communities that are supportive of our students' learning, extra-curricular involvement, and love their Bulldogs! The area offers multiple outdoor recreational opportunities, including two nearby State Parks, golf, hiking, biking, and walking trails. Additional highlights of the area include:

- ◆ Nestled among Minnesota's signature bluff country, with close proximity to the beautiful Whitewater and Zumbro River Valleys
- ◆ Hunting, fishing and boating, picnic areas, softball, playgrounds, and tennis courts
- ◆ Nearby big-city opportunities balanced with the peace and quiet of small-town life
- ◆ Short commute to Rochester, the region's major metropolitan area and home to the world-renowned Mayo Clinic
- ◆ Vibrant economies and thriving local businesses serve residents and visitors alike
- ◆ Progressive, forward-thinking city councils

Search Timeline

Announce Vacancy	April 19, 2024
Application Deadline	May 5, 2024
Applicant Screening	May 6—13, 2024
First Round Interviews	May 20 & 21, 2024
Second Round Interviews	May 28, 2024
Superintendent Begins	July 1, 2024

Leadership Profile

The Plainview-Elgin-Millville School Board seeks a superintendent who:

- ◆ Acts with honesty and in an ethical manner with the School Board, staff, and community
- ◆ Works cooperatively with the School Board; provides options and recommendations
- ◆ Delegates authority while maintaining accountability
- ◆ Has experience in school finance
- ◆ Has knowledge of and experience with equity leadership challenges and opportunities
- ◆ Provides written, understandable administrative procedures that implement School Board policy

Previous superintendent experience preferred, but not required.

School District Mission

To create a challenging, caring, and structured environment that empowers all learners to achieve their full potential in society.

Salary and Benefits

The current superintendent's base salary for the 2023-24 school year is \$160,000. The final salary will be negotiated commensurate with experience and qualifications. The contract length is negotiable as provided in Minnesota statute.

School District Vision

Empowering all learners for life.

2022-2023 District Financials

- ◆ General Fund Revenue: \$ 17,573,567
- ◆ General Fund Expenditures: \$ 17,762,036
- ◆ Unassigned Fund Balance: \$ 2,006,940
- ◆ Total General Fund Balance: \$ 5,814,240

Screening Team

A team from the Minnesota School Boards Association's Executive Search Service (MSBA) has been selected to assist the School Board in securing and screening applicants. The search team will be led by John Ward, MSBA Associate Director of Leadership Development and Executive Search.

Deadline and Selection

MSBA's Executive Search Service uses an online application process. Applicants begin the application process at mnmsba.myrevelus.com. To be considered for this position, an applicant's completed file must be received by MSBA prior to 11:59 p.m. on May 5, 2024.

Contact John Ward at 507-479-0935 (jward@mnmsba.org) with questions.

Applicants are requested not to contact school board members.

Plainview-Elgin-Millville Community Schools is an equal opportunity employer. The MSBA Executive Search Service is an equal opportunity search agency.

Deadline to apply: May 5, 2024