

MSBA Executive Search Service



Plainview-Elgin-Millville Community Schools is seeking an exceptional leader to serve as Superintendent

Plainview-Elgin-Millville Community Schools is located in southeast Minnesota and serves the communities of Plainview, Elgin, and Millville. The District is student-focused and offers many academic and extra-curricular opportunities. Points of Pride include:

- ◆ Graduation rate of 99%
- ◆ Great team of teachers and students!
- ◆ Concurrent college classes offered
- ◆ Strong career departments and classes including Agriculture, Industrial Tech, and CNA
- ◆ Recently-completed capital projects upgraded and renovated our district's buildings and classrooms, including the addition of top-notch science labs
- ◆ A strong Professional Learning Community (PLC) base and teachers work together toward common curriculum and assessment
- ◆ Strong academic and extra-curricular programs
- ◆ Engaged and experienced School Board

The school district contracts out for its maintenance, food service program, and transportation services.



By the Numbers

- ◆ Student enrollment: 1,402
- ◆ Licensed staff members: 105
- ◆ Non-licensed staff members: 48
- ◆ Principals: 3
- ◆ Full-time Central Office staff: 5
- ◆ District buildings maintained: 4 (3 locations)

Application Deadline

To be considered for this position, an applicant's completed file must be received by MSBA prior to 11:59 p.m. on January 26, 2025.

About the Communities

The Plainview-Elgin-Millville School District spans three communities that are supportive of our students' learning, extra-curricular involvement, and love their Bulldogs! The area offers multiple outdoor recreational opportunities, including two nearby State Parks, golf, hiking, biking, and walking trails. Additional highlights of the area include:

- ◆ Nestled among Minnesota's signature bluff country, with close proximity to the beautiful Whitewater and Zumbro River Valleys
- ◆ Hunting, fishing and boating, picnic areas, softball, playgrounds, and tennis courts
- ◆ Nearby big-city opportunities balanced with the peace and quiet of small-town life
- ◆ Short commute to Rochester, the region's major metropolitan area and home to the world-renowned Mayo Clinic
- ◆ Vibrant economies and thriving local businesses serve residents and visitors alike
- ◆ Progressive, forward-thinking city councils

Search Timeline

Announce Vacancy	December 2, 2024
Application Deadline	January 26, 2025
Applicant Screening	Jan 27 - Feb 5, 2025
Finalists Selected	February 5, 2025
First Round Interviews	Feb 10 & 11, 2025
Second Round Interviews	February 13, 2025
Superintendent Begins	July 1, 2025

Leadership Profile

The Plainview-Elgin-Millville School Board seeks a superintendent who:

- ◆ Acts with honesty and in an ethical manner in all dealings with the School Board, staff, students, and communities, while being an effective communicator with proven human relations skills
- ◆ Collaborates effectively with the School Board, offering options and recommendations that align with our educational philosophy which reflects our communities' values
- ◆ Delegates authority appropriately, while maintaining accountability, visibly engaging with individuals and groups throughout the district, and promoting community involvement with the schools
- ◆ Has experience in school finance and district management practices, ensuring fiscal responsibility and strategic resource allocation
- ◆ Develops and provides clear, understandable administrative procedures that implement School Board policy, and uses curriculum and other resources to enhance test scores

Previous superintendent experience preferred, but not required.

School District Vision

Empowering all learners for life.

Salary and Benefits

A competitive compensation and benefits package, with a salary range of \$160,000 - \$180,000 will be negotiated commensurate with experience and qualifications. Contract length is negotiable as provided in Minnesota statute. Additional benefits available may include health, life, dental, and long-term disability insurance and 403(b) contribution.

School District Mission

To create a challenging, caring, and structured environment that empowers all learners to achieve their full potential in society.

2024-2025 District Financials

- ◆ General Fund Revenue: \$ 19,163,119
- ◆ General Fund Expenditures: \$ 17,739,895
- ◆ Unassigned Fund Balance: \$ 2,586,895
- ◆ Total General Fund Balance: \$ 7,297,028

Screening Team

A team from the Minnesota School Boards Association's Executive Search Service (MSBA) has been selected to assist the School Board in securing and screening applicants. The search team will be led by Amy Jordan, MSBA Associate Director of Leadership Development and Executive Search.

Deadline and Selection

MSBA's Executive Search Service uses an online application process. Applicants begin the application process at mnmsba.myrevelus.com. To be considered for this position, an applicant's completed file must be received by MSBA prior to 11:59 p.m. on January 26, 2025.

Contact Amy Jordan at 507-479-9984 (ajordan@mnmsba.org) with questions.

Applicants are requested not to contact school board members.

Plainview-Elgin-Millville Community Schools is an equal opportunity employer. The MSBA Executive Search Service is an equal opportunity search agency.

Deadline to apply: January 26, 2025